

NOTICE OF MEETING

CABINET MEMBER FOR HOUSING AND PREVENTING HOMELESSNESS

TUESDAY, 22 MARCH 2022 AT 5.00 PM

COUNCIL CHAMBER - THE GUILDHALL, PORTSMOUTH

Telephone enquiries to Anna Martyn - Tel 023 9283 4870
Email: anna.martyn@portsmouthcc.gov.uk

If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

Information with regard to public access due to Covid precautions

- Following the government announcement 'Living with COVID-19' made on 21 February attendees will still be requested to undertake an asymptomatic/ lateral flow test within 48 hours of the meeting until the end of March (This guidance will be updated at that point). Around one in three people who are infected with COVID-19 have no symptoms so could be spreading the virus without knowing it. Asymptomatic testing - getting tested when you don't have symptoms - helps protect people most at risk by helping to drive down transmission rates.
- We strongly recommend that attendees should be double vaccinated and have received a booster.
- If symptomatic we encourage you not to attend the meeting but to stay at home, avoid contact with other people and to take a PCR test in line with current UKHSA advice.
- We encourage all attendees to wear a face covering while moving around crowded areas of the Guildhall.
- Although not a legal requirement attendees are strongly encouraged to keep a social distance and take opportunities to prevent the spread of infection by following the 'hands, face, space' and 'catch it, kill it, bin it' advice that also protects us from other winter viruses.
- Hand sanitiser is provided at the entrance and throughout the Guildhall. All attendees are encouraged to make use of hand sanitiser on entry to the Guildhall.
- Those not participating in the meeting and wish to view proceedings are encouraged to do so remotely via the livestream link.

Membership

Councillor Darren Sanders (Cabinet Member)

Councillor Cal Corkery

Councillor Scott Payter-Harris

(NB This agenda should be retained for future reference with the minutes of this meeting).

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.

A G E N D A

Meeting information: Risk assessment for Council Chamber

1 Apologies for absence

2 Declarations of interest

3 Forward Plan Omission Notice - Council Housing Maintenance and Improvements and Housing IT Business Software 2022/2023 (Pages 7 - 8)

The Council Housing Maintenance and Improvements and Housing IT Business Software 2022/2023 by the Director of Housing, Neighbourhood & Building Services was omitted from the Forward Plan covering 15 February to 15 May 2022. The Chair of the City Council's Scrutiny Management Panel has been notified and a public notice published.

4 Council Housing Maintenance and Improvements and Housing IT Business Software 2022/2023 (Pages 9 - 66)

Purpose

The revised 2021/2022 and 2022/2023 Housing Investment Programme budgets together with the proposed programmes for 2023/2024 to 2027/2028 were approved by the City Council on 15th February 2022.

The Council Housing Repairs & Maintenance Budgets for 2021/2022 and 2022/2023 were approved at the Housing and Preventing Homelessness Cabinet Decision meeting on 24th January 2022.

The purpose of this report is to inform members of the spending proposed for the next financial year for revenue and capital funded maintenance and improvement programmes for the City Councils retained housing stock

together with Housing IT Business Software, and to seek approval to incur expenditure in respect of the capital schemes and rolling programmes and to show how the budgets have been allocated on an area office basis.

RECOMMENDED that the Cabinet Member

- 1. That the area programmes and allocation of finance for the funding of the Revenue Budgets for repairs and maintenance of dwellings be noted.**
- 2. That the capital budgets listed in Appendix B and Appendix C commencing in 2022/2023 be approved and the Director of Housing, Neighbourhood and Building Services be authorised under Financial Rules, Section B11 to proceed with schemes within the sums approved.**
- 3. That the Director of Finance & Resources and Section 151 Officer financial appraisal be approved for the capital programme - global provision.**

5 Private Rental Sector Mediation Pilot for Portsmouth (Pages 67 - 82)

Purpose

1. The purpose of the report is to present an update on the Private Rental Sector mediation service pilot and to seek approval for an extension of the pilot until 31 March 2023.
2. The report provides the number of referrals to the pilot to date. The report also sets out the cost of the scheme to date.

RECOMMENDED that the Cabinet Member

- 1. Notes the referral information and approves an extension of the mediation pilot until 31 March 2023.**
- 2. Approves that the extension of the pilot is funded from the Homeless Prevention Grant in the sum of £10,000 for 2022/23.**
- 3. Approves that councillors are given the information they need to promote the pilot service to their constituents.**
- 4. Approves that officers arrange for the extension to the pilot to be publicised via social and other media channels and local representative groups including the Portsmouth & District Private Landlords Association (PDPLA).**

6 Private Sector Housing Fees and Charges (Pages 83 - 110)

Purpose

To present the proposals for Private Sector Housing (PSH) fee adjustments for chargeable services to ensure fees achieve full cost recovery.

RECOMMENDED that the Cabinet Member

- 1. Approves the proposals for Private Sector Housing (PSH) fee increases for the city council's Home Improvement Agency Service as outlined in Appendix 1, to commence from 01 April 2022.**

2. Approves the proposals for PSH fee adjustments for the city council's Mandatory HMO licensing fees as outlined in Appendix 2, to commence from 01 April 2022.
3. Approves the proposals for PSH fee adjustments for the city council's Private Sector Housing Enforcement fees in Appendix 3, to commence from 01 April 2022.
4. Approves the proposal process to vary fees at the start of each new financial year for PSH Home Improvement Agency Service Fees, Houses in Multiple Occupation (HMO) licensing fees, and Private Sector Housing Enforcement fees to achieve full cost recovery, as outlined within this report.
5. Agrees that if fees need to be adjusted to continue to achieve full cost recovery, an annual report will be brought to the Cabinet Member for Housing and Preventing Homelessness for decision.

7 Update on Ian Gibson Court Care (Pages 111 - 116)

Purpose

1. To provide an update on Ian Gibson Court Care Service, and to highlight the work done by them, and the wider Sheltered Housing service, in providing support of the residents through the challenges posed by the pandemic, maintaining vital services throughout.
2. To outline the proposed pilot to expand the service.

Members of the public are permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting nor records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.

Whilst every effort will be made to webcast this meeting, should technical or other difficulties occur, the meeting will continue without being webcast via the Council's website.

This meeting is webcast (videoed), viewable via the Council's livestream account at <https://livestream.com/accounts/14063785>